

PLAN COMMISSION

Minutes

January 5, 2017

Chairwoman Claire Barnett called the Plan Commission meeting to order, noted compliance with the open meeting law.

Present: Chairwoman Claire Barnett, Don Larson, Pat Witter, Gary Kowalke, Mike Wetak, Sharon Luebke, David Bauman

Absent: None

Also present: Atty Mark Steichen, Andrew Bremer, Gregg Borucki, Kathy Goerks

Pledge of Allegiance

Adopt the Agenda: Motion by Mike Wetak, second by Don Larson to adopt the Agenda. Motion carried.

Adopt the minutes of the previous meeting: Motion by Don Larson, second by Mike Wetak to adopt the October 6, 2016 minutes. Motion carried.

PUBLIC HEARING:

REPORTS

- A. Zoning Administrator update: Gregg Borucki noted that there were 2 letters for junk on property and discussion regarding 3 carport that have been constructed on properties, which Chris Narveson has been discussing with the property owners.
- B. Village Board member Mike Wetak gave an update of the Riverway project. MSA will be applying for a grant for assistance to fund the development of future plans of restoring shoreline, develop fish habit, and define a water course. The grant will be coordinated with the Village of West Baraboo, City of Baraboo and Village of North Freedom.
- C. Steichen updated the Commission regarding the Brian Pierce property, which is landlocked. He had asked the Village for assistance in investigating potential access to his property and for an extension of water and sewer utilities from the Village.
- D. The Economic Development/Tourism Commission did not meet in December, but at the November meeting signage was discussed and, according to the State the Village will get signage that will include the exit Hwy. 136 for the North Freedom Railroad.
- E. Gregg Borucki gave brief update on the 2018 Pine St. project in conjunction with the state maintenance road work.

OLD BUSINESS

- A. The Commission briefly discussed the carport issues and asked to be updated next month.

NEW BUSINESS

Andrew Bremer of MSA presented the Commission with a draft of potential amendments to the Village's Zoning Code as part of the new Comprehensive Plan adopted on October 13, 2016. Specifically, discussing site plan requirements, number of dwelling units allowed per multi-family structure in an R-3 Multi-family District, park dedication requirements in subdivisions, SRO-1 to allow for mixed uses, parking standards and site and building design guidelines. Comments were made regarding the draft being too wordy and will discourage developers. Chairwoman Claire Barnett noted that it needs to be detailed. A considerable amount of discussion was given to park dedication requirements as the Village is below the NRPA minimum standards. Andrew will present the Commission with changes at the February meeting. Andrew will revise the amendments and present them at the February meeting.

Adjourn: Motion by Don Larson, second by Gary Kowalke to adjourn at 7:50PM. Motion carried.

Kathy Goerks, Clerk/Treasurer