

PLAN COMMISSION

Minutes

February 2, 2017

Chairwoman Claire Barnett called the Plan Commission meeting to order at 6:00PM and noted compliance with the open meeting law.

Present: Chairwoman Claire Barnett, Don Larson, Pat Witter, Gary Kowalke, Mike Wetak, Sharon Luebke, David Bauman

Absent: None

Also present: Atty Mark Steichen, Andrew Bremer, Tim Mikonowicz, Elgin Bulin, Kathy Goerks

Adopt the Agenda: Motion by Don Larson, second by Sharon Luebke to adopt the Agenda. Motion carried.

Adopt the minutes of the previous meeting: Motion by Mike Wetak, second by Don Larson to adopt the January 5, 2017 minutes. Motion carried.

PUBLIC HEARING:

REPORTS

- A. Zoning Administrator update: Tim Mikonowics noted that there was 1 letters for junk on property and noted that the carport issues will be taken down when weather permits. In Cris Naverson's, report Tim Mikonowics noted that 203 Linn will need a sign permit.
- B. Village Board member Mike Wetak and David Bauman reported that at the January meeting, approval was given for the water main reconstruction project along W Pine beginning at the intersection of Berkley Blvd.
- C. Steichen updated the Commission regarding an ongoing junk problem and Chris will be sending an enforcement letter to the owner.
- D. The Economic Development/Tourism Commission - nothing new to report.

OLD BUSINESS

NEW BUSINESS

Andrew Bremer of MSA presented the Commission with a draft of potential amendments to the Village's Zoning Code as part of the new Comprehensive Plan adopted on October 13, 2016. Specifically, SRO-1 and SRO-2 Code Clarifications, parking and loading space requirements, and site and building design guidelines and standards. The Commission discussed the parking lot lighting requirements and asked to remove a portion of that section, change some of the parking space requirements for restaurants, retail sales/services. There was also discussion on the landscaping of parking lots. Andrew Bremer will make the necessary changes and present them at the March meeting.

Adjourn: Motion by Don Larson, second by Sharon Luebke to adjourn at 9:00PM. Motion carried.

Kathy Goerks, Clerk/Treasurer

It is possible that members of, and possibly a quorum of, governmental bodies of the Village of West Baraboo may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting.