

PLAN COMMISSION

Minutes

March 2, 2017

Chairwoman Claire Barnett called the Plan Commission meeting to order at 6:00PM and noted compliance with the open meeting law.

Present: Chairwoman Claire Barnett, Pat Witter, Gary Kowalke, Mike Wetak, Sharon Luebke, David Bauman

Absent: Don Larson

Also present: Atty. Mark Steichen, Tim Mikonowicz, Elgin Bulin, Carol Cox

Adopt the Agenda: Motion by Mike Wetak, second by Sharon Luebke to adopt the Agenda. Motion carried.

Adopt the minutes of the previous meeting: Motion by Sharon Luebke, second by Mike Wetak to adopt the February 2, 2017 minutes. Motion carried.

PUBLIC HEARING:

REPORTS

- A. Zoning Administrator update: Tim Mikonowicz presented the Zoning Update. He mentioned that the junk at 623 Hill St. was not taken care of in a timely manner and there will be a \$100 forfeiture; that at E10898 State Hwy 136, which is commercial property, there will be an inspection of the premises to determine if people are living there; Shields Fire Side will be relocating from Hwy BD to 302 Linn St.
- B. Village Board member Mike Wetak and David Bauman reported that the Finance Committee are conducting interviews for the Deputy Clerk-Treasurer position; that Ed White is the new director of SCDC.
- C. Atty. Steichen - Nothing new to report.
- D. The Economic Development/Tourism Commission – Gary Kowalke reported that the Commission wants to see new businesses at Westdayl Plaza and need money and a plan to promote new business. They would like to see the Shoe Box back in W Baraboo.

NEW BUSINESS

Elgin Bulin produced a map of the lot he wants to divide and the 5 lots in University Hills Subdivision. He explained the restrictive covenants and that they were filed with the Register of Deeds. He will have the lot surveyed and have the CSM for the next Plan meeting. If and when the lot is sold, the village would want to look at the drainage issue at the time a building permit was taken out.

Mikonowicz reported that the lot Elgin Bulin wants to divide on University Hill Ct. meets the minimum lot size requirements and is .3 acres.

Mikonowicz explained the CSM combining the four lots into one at Haskins Park and that the reason for doing so is a requirement to apply for the stewardship grant money. **It was moved by Gary Kowalke, second by Sharon Luebke to recommend to the Village Board to approve the CSM combining the four lots into one at Haskins Park. Motion carried.**

OLD BUSINESS

Andrew Bremer was not ready with the potential amendments to the Village Zoning Code as part of the new Comprehensive Plan. Atty. Steichen explained that it is important not to get too many formal requirements.

Adjourn: Motion by David Bauman, second by Sharon Luebke to adjourn at 6:38 PM. Motion carried.

Carol Cox, Deputy Clerk/Treasurer