

## PLAN COMMISSION

Minutes

April 5, 2018

Chairwoman Claire Barnett called the Plan Commission meeting to order at 6:00PM and noted compliance with the open meeting law.

Present: Chairwoman Claire Barnett, Pat Witter, David Bauman, Dennis Parsons, Gary Kowalke and Don Larson

Also present: Atty. Julia Potter, Kaitlin Nye, Tim Mikonowicz, Bob DeMars, Robert Spencer, Mark Zweifel, Kathy Spencer, Dale Nachtigal, Nancy Getschman, Gale Getschman, and James Allen

Absent: Mike Wetak

The Pledge of Allegiance was recited.

Motion by Don Larson, second by Pat Witter to adopt the Agenda. Motion carried.

Motion by Pat Witter, second by Don Larson to adopt the previous minutes. Motion carried.

**PUBLIC HEARING:** None

### REPORTS

- A. **Zoning Administrator update:** Tim Mikonowicz reported the Village has been busy with lots of requests. The few properties with temporary tents will be addressed in the spring due to weather conditions and Kaitlin Nye sent out junk/litter letters to a few residents. Tim also reported U-Haul is planning on submitting a variance request for a sign and Gasser will be applying for a conditional use permit for installing free standing solar panels. Tim Mikonowicz informed the Commission that the DOT will be removing the traffic lights on Chestnut Street and by Menards. Tim Mikonowicz also reported that the construction on Hwy BD/Hwy 136/Linn St. will begin in May and is scheduled to be completed the last week in September.
- B. **Village Board update:** David Bauman reported Bob Spencer presented a contiguous ATV route to the Board and there was some discussion on going forward with hiring for the vacant position for the public works laborer.
- C. **Village Attorney update:** Atty. Julia Potter reported MSA completed the scale map for the Village Forest and the Village sent out a notice of detachment which will then come back to the Board. Atty. Julia Potter reported there were a few inquiry's regarding the Village's ordinances on licenses and fireworks, there may be a potential CSM that will be up for approval within the next few months, and the legislative session is finally over so she will be looking at the code to update our ordinances accordingly.
- D. **The Economic Development/Tourism Commission update:** Don Larson reported the Commission is working on the Branding Initiative and advertising the Baraboo area. Don Larson also reported there was a public meeting yesterday regarding the construction to be completed on Hwy BD.

### NEW BUSINESS:

- A. Bob Spencer gave the commission an update on the ATV route and presented where potential signage could be placed if the ordinance is passed.
- B. Moved by Gary Kowalke, second by David Bauman to recommend to Board enactment of Ordinance 18-\_\_\_ creating section 7.105: all-terrain vehicle and utility- terrain vehicle routes with the exception of

Hwy BD, Hwy 33, Hwy 136, Hwy 12, Sawmill Rd. and Tinkham Trl.; with designated routes between 6am-9pm; and with operators following the posted speed limits. Motion carried.

**OLD BUSINESS:**

A. Atty. Potter gave the Commission an update on recent legislative changes regarding conditional uses.

**Adjourn:** Motion by Don Larson, second by Dennis Parsons to adjourn at 7:05 PM. Motion carried.

Respectfully submitted,  
Kaitlin Nye, Clerk/Treasurer

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It is possible that members of, and possibly a quorum of, governmental bodies of the Village of West Baraboo may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting.