

PLAN COMMISSION

Minutes

August 24, 2018

Chairwoman Claire Barnett called the Plan Commission meeting to order at 6:02PM and noted compliance with the open meeting law.

Present: Chairwoman Claire Barnett, Pat Witter, Dennis Parsons, Gary Kowalke, and James Allen

Also present: Atty. Julia Potter, Engineer Tim Mikonowicz, Clerk/Treasurer Kaitlin Nye, David Dahlke and Jeff Thelen from MSA

Absent: Don Larson and Mike Wetak

The Pledge of Allegiance was recited.

Motion by Gary Kowalke, second by Pat Witter to adopt the Agenda. Motion carried.

Motion by Dennis Parsons, second by Pat Witter to adopt the previous Plan Commission minutes. Motion carried.

CORRESPONDENCE: None

REPORTS

- A. Zoning Update:** Tim Mikonowicz reported on his memo regarding George Paske's garage.
- B. Village Board update:** None
- C. Village Attorney update:** Atty. Potter reported the Village closed on the Zajak property, there is a Zoning Board of Appeals meeting scheduled next Thursday and the Board appointed a representative for the Great Sauk Trails Commission and filled vacancies on the Administrative Review Board.
- D. The Economic Development/Tourism Commission update:** Gary Kowalke reported the Economic Development/Tourism Commission went on a trip to surrounding communities to get ideas on aesthetic improvements for West Baraboo. Gary Kowalke reported they want to look into purchasing nice light poles and flower pots for Linn St. in the future.
- E. Informational update:** Dave Dahlke reported he applied for an area variance and at the next Plan Commission meeting he will be asking for a drainage easement reduction for Lot #1 of Fox Meadows, specifically 1414 Old Sawmill Rd.

NEW BUSINESS:

- A. Jeff Thelen from MSA presented the Draft Project Plan Amendment for TID No. 2.
- B. Jeff Thelen from MSA presented the Draft Project Plan for TID No. 3 Creation.
- C. Chairwoman Barnett opened the public hearing regarding the Amendment to TID No. 2. No one was present. Chairwoman Barnett declared the public hearing closed. Chairwoman Barnett opened the public hearing regarding the Creation of TID No. 3. No one was present. Chairwoman Barnett declared the public hearing closed.
- D. Moved by Jim Allen, second by Gary Kowalke to approve Resolution Recommending Approval of Project Plan for the Amendment to TID No. 2. Motion carried.

- E. Moved by Gary Kowalke, second by Jim Allen to approve Resolution Recommending Approval of Project Plan for the Creation of TID No. 3. Motion carried.
- F. The Commission discussed Ordinance 17.20 (13) site regulations for temporary carports and decided to do some more research on what other communities have in their ordinances and bring it back at next month's meeting.

OLD BUSINESS: None

Adjourn: Motion by Dennis Parsons, second by Jim Allen to adjourn at 7:36 PM. Motion carried.

Respectfully submitted,
Kaitlin Nye, Clerk/Treasurer

It is possible that members of, and possibly a quorum of, governmental bodies of the Village of West Baraboo may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting.