

## MINUTES

**Full Board-Regular Meeting**

**September 13, 2018**

President Dahlke called the meeting to order at 7:06p.m., noting compliance with the open meeting law.

Members Present: Dahlke, Bowers, Allen, Earl, Wetak, Earl and Bauman

Member Absent: Arndt

Others present: Atty. Steve Zach, Kaitlin Nye, Bob DeMars and Tim Mikonowicz

The Pledge of Allegiance was recited.

Moved by Bowers, second by Wetak to adopt the Agenda as posted. Motion carried.

Moved by Allen, second by Earl to adopt the minutes from the previous meeting. Motion carried.

Moved by Earl, second by Wetak to approve the monthly financial reports. Motion carried.

**PUBLIC HEARING:** None

**PUBLIC APPEARANCES:** None

**CORRESPONDENCE:**     **Zoning Update**

**NEW BUSINESS:**

- A. Moved by Allen, second by Bowers to approve Resolution 18-17 Recommending Approval of Project Plan and Amendment of Tax Incremental Finance District No. 2. Motion carried.
- B. Moved by Wetak, second by Allen to approve Resolution 18-18 Approving the Project Plan and Creation of “Mixed-Use” Tax Incremental Finance District No. 3. Motion carried.
- C. CORP and Village Forest Master Plan update by Tim Mikonowicz.
- D. Moved by Bauman, second by Wetak to approve Mr. Ferris with Ehlers to train Ms. Nye on the budget process for 2019 with the expenditure not to exceed \$5,000. Motion carried.
- E. Moved by Bowers, second by Earl to approve MSA Professional Services Agreement in the amount of \$1600 for concept plans, drawings, and cost estimates for new Village entrance signs and for it to be taken out of the Economic Development/Tourism account. Motion carried.
- F. Moved by Bowers, second by Earl to approve operator’s license for Natalie A. Green. Motion carried.
- G. Moved by Bowers, second by Wetak to approve Resolution 18-19 naming the shelter at Haskins Park the Ralph Blum Shelter. Motion carried.

- H. After considerable discussion moved by Wetak, second by Allen to refer the replacement of the Haskins Park Pier back to the Public Works/Parks Committee. Motion carried.
- I. Dahlke recused himself and left the room at 7:41pm, before discussion on this agenda item began. Moved by Bauman, second by Bowers to approve Resolution 18-20 Releasing Portion of Platted Drainage Easement on Lot 1, CSM 5089. Roll Call: 5 aye, 0 nay. Dahlke returned to the meeting at 7:51 pm, after the vote on this agenda item concluded.
- J. Moved by Allen, second by Bowers to approve Resolution 18-21 Proposing Amendments to Code Sections 17.08(13), 17.08(32), and 17.20(13) regarding Carports and Creation of Code Section 17.20(15) regarding Accessory Buildings. Roll Call: 1 aye, 6 nay. Moved by Bowers, second by Bauman to approve Resolution 18-21 Proposing Amendments to Code Sections 17.08(13), 17.08(32), and 17.20(13) regarding Carports and exclude the Creation of Code Section 17.20(15) regarding Accessory Buildings. Motion carried. Moved by Allen, second by Bauman to send Code Section 17.20(15) regarding Accessory Buildings back to Plan Commission for further discussion. Motion carried.
- K. Moved by Bowers, second by Earl to approve change of agent for Kwik Trip, Inc. d/b/a Kwik Trip 834 from Gerald A. Helbing to Sheila J. Zimmerly. Motion carried.
- L. 2018 flood update by Bob DeMars.
- M. Preliminary discussion regarding the initiation of the 2019 Budget.

**OLD BUSINESS:**

- A. Moved by Wetak, second by Bowers to approve moving the Village's Certificate of Deposit and Money Market account to American Deposit Management Company for the purpose of earning higher interest rates and having Carol Cox and Kaitlin Nye listed as signers on both accounts. Motion carried.
- B. Moved by Allen, second by Bauman to authorize filing of petition of detachment including revised legal description for Parcel 1 and County Highway BD right-of-way. Motion carried.

**CLOSED SESSION:** Moved by Earl, second by Bowers to move into closed session pursuant to s. 19.85(1)(c), Stats to consider and deliberate with respect to public business which for bargaining purposes requires a closed session and which may consider employment, promotion and compensation data of a Village employee related to employees' annual appraisals and wage increases for Village employees. Roll Call: 6 aye, 0 nay at 8:35pm. Kaitlin Nye, Bob DeMars and Tim Mikonowicz excused themselves from the room.

Moved by Bowers, second by Bauman to return to open session at 8:40 pm. Roll Call: 6 aye, 0 nay.

**OPEN SESSION:**

Moved by Allen, second by Wetak to approve Finance/Personnel's recommendation of a rate increase of 5% for the Clerk/Treasurer position and 3% for all other Village employee positions. Motion carried.

## **COMMITTEE REPORTS:**

**SCDC/BEDC:** None

**AMBULANCE:** Dahlke reported they just finished their Baker Tilly Audit from 2017 and they had very high ratings. Dahlke reported they are still in negotiations with the city to lease the Elma Waite building. Dahlke also reported he spoke with the Town of Baraboo and Town of Greenfield regarding the RW Study and the renovation of the old city hall building and they want to have a meeting before the budget meeting.

**PRESIDENT COMMENTS:** Dahlke thanked Bob DeMars for all of his hard work during the flood.

## **TRUSTEE/STAFF COMMENTS:**

Jim Allen reported the League of Wisconsin Municipalities Annual Conference is being held in the Wisconsin Dells this year and he will be attending.

Dave Bauman and Jim Allen reported they will not be able to make the Finance/Personnel and Board meeting in October.

Bob DeMars reported he spoke with the DOT about Linn Street and they still plan to do some sort of maintenance this year they are just very busy with all of the flooding. Bob DeMars reported the reconstruction on Hwy BD/Hwy 12/Hwy 136 is coming along, they plan on working through the weekend and now are saying they should be done by September 28<sup>th</sup>. Bob DeMars reported Kwik Strip closes on the 27<sup>th</sup> and plans on moving across the street to the new building.

Atty. Steve Zach reported Atty. Julia Potter is in Milwaukee tonight receiving an award for one of the top 25 up and coming young lawyers. Atty. Steve Zach and Dave Dahlke expressed how great Atty. Julia Potter has been since she has started with the Village.

Kaitlin Nye reported that previous resident Jane Manz passed away and the family is hosting a celebration of life event on September 22<sup>nd</sup> from 9:30am to 12pm at the Public Library. Kaitlin Nye also reported the Economic Development/Tourism Commission will not be having a meeting this month.

**APPROVE MONTHLY EXPENDITURES:** Moved by Bowers, second by Bauman to approve the monthly expenditures. Motion carried.

**ADJOURN:** Moved by Bowers, second by Bauman to adjourn at 8:52 p.m. Motion carried.

Respectfully submitted,

Kaitlin Nye, Clerk/Treasurer