

MINUTES

Full Board-Regular Meeting

October 11, 2018

President Dahlke called the meeting to order at 7:06p.m., noting compliance with the open meeting law.

Members Present: Dahlke, Bowers, Arndt and Earl

Member Absent: Allen, Bauman and Wetak

Others present: Atty. Julia Potter, Kaitlin Nye, Bob DeMars, Tim Mikonowicz, David Ferris and Jon Cameron

The Pledge of Allegiance was recited.

Moved by Arndt, second by Earl to adopt the Agenda as posted. Motion carried.

Moved by Bowers, second by Arndt to adopt the minutes from the previous meeting. Motion carried.

Moved by Earl, second by Arndt to approve the monthly financial reports. Motion carried.

PUBLIC HEARING: None

PUBLIC APPEARANCES: None

CORRESPONDENCE: **Zoning Update**
 SCDC Fall Leadership Forum
 Don Rick Insurance Policy Renewal
 Society Insurance Policy Renewal
 2019 Proposed Fire Service Agreement

OLD BUSINESS:

- A. Moved by Bowers, second by Earl to approve of Ordinance 18-09 Adopting Amendments to Code Sections 17.03(13), 17.08(32), and 17.20(13) Regarding Carports. Motion carried.

- B. Moved by Arndt to reject Resolution 18-___ Proposing Creation of Code Section 17.20(15) regarding Accessory Buildings, no second, motion was not adopted. After considerable discussion, moved by Arndt, second by Bowers to send Resolution 18-___ Proposing Creation of Code Section 17.20(15) regarding Accessory Buildings back to Plan Commission and for Tim Mikonowicz to come up with some language that would eliminate canvas or tarp covers and also would not require any type of foundation. Motion carried.

NEW BUSINESS:

CLOSED SESSION: Moved by Arndt, second by Earl to move into closed session pursuant to s. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the consideration of entering into a predevelopment agreement with Luke Pelton for Cornerstone Apartments. Roll Call: 4 aye, 0 nay at 7:28pm.

Moved by Bowers, second by Earl to return to open session at 7:36 pm. Roll Call: 4 aye, 0 nay.

OPEN SESSION:

Moved by Arndt, second by Earl to approve entering into a predevelopment agreement with Luke Pelton for Cornerstone Apartments as presented. Motion carried.

- A. Moved by Bowers, second by Arndt to approve a \$500 contribution to SCDC for 2019. Motion carried.
- B. Moved by Arndt, second by Earl to approve operator's license for Lisbeth A. Desimone, Lois L. Needham, Brooklynn M. Steinmetz, Katy M. Peerenboom, Claire A. Proctor and Jennifer J. Swanson. Motion carried.
- C. Moved by Arndt, second by Bowers to approve Resolution 18-24 Adding a Building Design Permit Fee to the Village Fee Schedule for Zoning Code Section 17.38. Motion carried.
- D. Moved by Bowers, second by Earl to approve Resolution 18-25 Amending Village of West Baraboo Tax Incremental Financing Policy to eliminate TIF application processing fee and require applicants to sign predevelopment agreements. Motion carried.

Moved by Arndt, second by Bowers to postpone consideration of line item "E" on the agenda until after line item "F" at the request of Ehlers. Motion carried.

- E. David Ferris with Ehlers reviewed the 2019 Budget Worksheet with the Board. Moved by Bowers, second by Earl to set the Budget Public Hearing date to Tuesday, November 27, 2018 at 5pm. Motion carried.
- F. Jon Cameron with Ehlers presented his 2019 Financial Management Plan Agreement to the Board. Moved by Arndt, second by Bowers to approve 2019 Financial Management Plan Agreement. Motion carried.

COMMITTEE REPORTS:

SCDC/BEDC: Bowers reported SCDC is having their annual Fall Leadership Forum on November 1st and BEDC was canceled.

AMBULANCE: Dahlke reported the Ambulance levy went up a little this year and there was a meeting today with the City and they agreed to look into potentially leasing the entire Elma Waite building. Dahlke also reported there was an employee who was terminated and has now filed a grievance with the State.

PRESIDENT COMMENTS: Dahlke reported he plans to attend the Fire Dept. Budget meeting next week, October 18th at 9am. Dahlke reported the Final JRB met and the Village now has a TID 3 pending approval from the DOR. Dahlke reported they met with Luke Pelton but the Village did not make an offer.

TRUSTEE/STAFF COMMENTS:

Bowers reported he noticed that U-Haul is redoing their parking lot and mentioned to the Chamber about possibly going in on potentially putting in some landscaping. Bowers told the Chamber he would bring it to the Economic Development/Tourism Commission to get their thoughts.

Arndt inquired on if the Village was going to be planning a Christmas party.

Nye reported the Zoning Board of Appeals is scheduled for Monday, October 22nd at 6pm.

Tim Mikonowicz followed up on the Stewardship Grant for Haskins Park, the sunset date for that grant is June 30, 2019 but the Village can extend that out 6 months to a year if needed.

DeMars reported the Village went through eight dumpsters at the Fall Bulk Cleanup and the contract only covers four so the Village will be billed for the extras. DeMars recommended that in the future instead of the dumpsters, the Village has something similar to the curbside cleanup we do in the spring. DeMars also reported the Village is going to have to replace the booster pump and he thinks it is probably going to cost between \$3,000-\$5,000.

APPROVE MONTHLY EXPENDITURES: Moved by Bowers, second by Earl to approve the monthly expenditures. Motion carried.

ADJOURN: Moved by Bowers, second by Arndt to adjourn at 9:10 p.m. Motion carried.

Respectfully submitted,

Kaitlin Nye, Clerk/Treasurer