

PLAN COMMISSION

Minutes

November 1, 2018

Clerk/Treasurer Kaitlin Nye called the Plan Commission meeting to order at 6:00PM and noted compliance with the open meeting law.

Present: Pat Witter, Dennis Parsons, Gary Kowalke, Don Larson, Claire Barnett and Mike Wetak

Also present: Atty. Julia Potter, Engineer Tim Mikonowicz, Clerk/Treasurer Kaitlin Nye and Matt Filus

Absent: James Allen

The Pledge of Allegiance was recited.

Motion by Mike Wetak, second by Don Larson to adopt the Agenda. Motion carried.

Motion by Don Larson, second by Pat Witter to adopt the previous Plan Commission minutes. Motion carried.

CORRESPONDENCE: None

REPORTS

- A. **Zoning Update:** Tim Mikonowicz reported there hasn't been much new business to report.
- B. **Village Board update:** None
- C. **Village Attorney update:** Atty. Potter reported the Board approved an ordinance banning carports, a resolution to add the building design permit fee to the Village Fee Schedule and a resolution amending the Village of West Baraboo Tax Incremental Financing Policy to eliminate a TIF application processing fee of \$50 and require applicants to sign predevelopment agreements. Atty. Potter reported Mr. Dahlke's deed restriction request was moved to this month's Board Agenda because there would not have been a quorum after he would have had to recuse himself. Atty. Potter also reported the ZBA had a rehearing on Mr. Dahlke's variance request and the result of that was the ZBA granted the variance request to decrease the front yard setback from 25 feet to 12 feet along all portions of the southern and southeastern boundaries of the Property that abut neighboring lots, rather than the street with no other special conditions.
- D. **The Economic Development/Tourism Commission update:** Gary Kowalke reported the commission is in the process of looking at new entrance signs for the Village.

NEW BUSINESS:

- A. Moved by Gary Kowalke, second by Mike Wetak to recommend to Board approval of CSM for the SE 1/4-NE 1/4, Section 34, Town 12 North, Range 6 East, Village of West Baraboo submitted by Larry J. Hill. Motion carried.
- B. Moved by Don Larson, second by Gary Kowalke to recommend to Board approval of tentative Zoning Code amendments related to conditional use permits, zoning code amendment process, variances, zoning of annexed land, community living arrangements, nonconformities, and other miscellaneous zoning-related matters as presented by the Village Attorney. Motion carried.

OLD BUSINESS:

- A. Moved by Don Larson, second by Dennis Parsons to recommend to Board approval of Atty. Julia Potter's and Tim Mikonowicz's suggested language for tentative Zoning Code amendments related to accessory buildings. Motion carried.

Adjourn: Motion by Don Larson, second by Dennis Parsons to adjourn at 6:41 PM. Motion carried.

Respectfully submitted,
Kaitlin Nye, Clerk/Treasurer

It is possible that members of, and possibly a quorum of, governmental bodies of the Village of West Baraboo may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting.