

PLAN COMMISSION - MINUTES

May 2, 2024

At 6:02 p.m. Chairperson Allen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Don Larson, Patricia Witter, Dean Bothell, Claire Barnett

Others Present: Melissa Ryan, William Clary, Jeff Thelen, Julia Potter

Absent: Gary Kowalke, Doug Hill

The Pledge of Allegiance was recited.

Moved by Larson, second by Barnett, to adopt the agenda as posted. Motion carried unanimously.

Moved by Bothell, second by Larson, to adopt the minutes of the April 4, 2024, Plan Commission meeting. Motion carried unanimously.

Jeff Thelen provided a zoning update.

At 6:16 p.m. a public hearing was conducted regarding amendments to Section 17.34 of the Village Code regarding fire hydrants and fire lanes set out in Village Board Resolution 24-2.

Moved by Bothell, second by Larson to recommend to the Village Board final adoption of the amendments set out in Village Board Resolution 24-2 regarding fire hydrants and fire lanes. Motion carried unanimously.

Zoning Administrator, Jeff Thelen and Attorney, Julia Potter presented the proposed amendment to the comprehensive plan.

Moved by Larson, second by Barnett to adopt Plan Commission Resolution 24-2 A Resolution to Adopt and Recommend an Amendment to the Village of West Baraboo Comprehensive Plan 2016-2036. Motion carried unanimously.

Moved by Witter, second by Barnett to table making a recommendation to the Village Board until the Plan Commission has provided initial feedback to DOT that the Plan Commission is looking to expand the urban area boundary further to west and get input and feedback from DOT staff to talk about the precise boundary recommendation and invite DOT staff and the Village Board to the next Plan Commission meeting. In addition, the Plan Commission also instructed Jeff Thelen to reach out to coordinate with DOT and share feedback. Motion carried unanimously.

The meeting scheduled for July 4, 2024, has been moved to July 2, 2024, 6:00 p.m.

At 7:16 p.m., it was moved by Larson, second by Bothell to adjourn. Motion carried unanimously.

Respectfully submitted,
Melissa Ryan, Clerk/Treasurer