

## MINUTES

**Finance/Personnel Committee**

**March 14, 2019**

Chairman Dahlke called the meeting to order at 6:30 p.m. and noted compliance with the open meeting law.

Members Present: Dave Dahlke, David Bauman and Mike Wetak

Members Absent: None

Others in attendance: Kaitlin Nye, Bob DeMars, Raine Gardner

Moved by Wetak, second by Bauman to adopt the agenda. Motion carried.

Moved by Bauman, second by Wetak to approve the minutes from the previous meetings. Motion carried.

### **NEW BUSINESS:**

- A. Moved by Wetak, second by Bauman to recommend to Board to reach out to Atty. Steve Zach to draft an update to the sick leave policy in the Employee Policies and Procedures Manual so that employees who retire may have the option to cash out their sick leave hours or remain on the payroll until their sick leave is depleted. Motion carried. Moved by Wetak, second by Bauman to recommend to Board to reach out to Atty. Steve Zach to draft an update to the vacation policy in the Employee Policies and Procedures Manual so that new hires receive 40 hours of vacation their first year of employment and may use after successful completion of their 6 months probationary period. Motion carried.
- B. Moved by Bauman, second by Wetak to recommend to Board approval of adjusting David Holmen's water/sewer bill at 533 Locust Street to an average of 400 cubic feet on the water side. Motion carried.
- C. Moved by Bauman, second by Wetak to recommend to Board approval of PSA from MSA to complete the final design and bid the Canoe/Kayak Launch Improvements for the Haskins Park project. Motion carried.

### **OLD BUSINESS:**

- A. Moved by Wetak, second by Bauman to recommend to Board approval of the monthly expenditures. Motion carried.

**ADJOURN:** Moved by Bauman, second by Wetak to adjourn at 6:57 pm. Motion carried.

Respectfully submitted,

Kaitlin Nye, Clerk/Treasurer