



Village of West Baraboo
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villageofwestbaraboo.com

Kaitlin Nye, Clerk/Treasurer
 Carol Cox, Deputy Clerk/Treasurer

Robert DeMars, Director of Public Works

VILLAGE OF WEST BARABOO FEE SCHEDULE

PERMIT/APPLICATION	FEE	RELATED ORDINANCE SECTION	COMMENTS
CHAPTER 8 - PUBLIC WORKS			
RIGHT-OF-WAY EXCAVATION PERMIT	\$100	8.02	
DRIVEWAY	\$50	8.07	Fee not collected if a General Building Permit is applied for at the same. Only one (building permit) fee will be collected then.
CHAPTER 12 - LICENSES AND PERMITS			
CLASS "A" RETAIL LICENSE	\$100	12.02	Annually
"CLASS A" RETAIL LICENSE	\$500	12.02	Annually
CLASS "B" RETAIL LICENSE	\$100	12.02	Annually
TEMPORARY CLASS "B" LICENSE	\$10	12.02	
"CLASS B" RETAIL LICENSE	\$500	12.02	Annually
TEMPORARY "CLASS B" LICENSE	\$10	12.02	
RESERVE "CLASS B" LICENSE	\$10,000	12.02	\$10,000 one-time fee, plus annual fees
"CLASS C" RETAIL LICENSE	\$100	12.02	Annually
PROVISIONAL RETAIL LICENSE	\$15	12.02	
OPERATOR'S LICENSE	\$45/\$25	12.02	\$45 for new/\$25 for annual renewal
PROVISIONAL OPERATOR'S LICENSE	\$10	12.02	60 days
CHANGE OF AGENT	\$10	12.02	
CIGARETTE LICENSE	\$50	12.03	Annually

DIRECT SELLERS PERMIT	\$100	12.04	
DOG LICENSE (SPAYED/NEUTERED)	\$7	12.05	Annually; Plus a \$5 late fee if after April 1st
DOG LICENSE (NOT SPAYED/NOT NEUTERED)	\$12	12.05	Annually; Plus a \$5 late fee if after April 1st
KENNEL LICENSE	\$75	12.05	For kennel of 12 dogs, additional \$3 per dog over 12
JUNK YARD PERMIT	\$25	12.06	Annually
MOBILE HOME PARK LICENSE	\$25	12.07	Annually for 50 units or fraction thereof
GARAGE, YARD AND RUMMAGE LICENSE	\$10	12.075	After 3 sales per year
SEXUALLY ORIENTED BUSINESS LICENSE	\$400	12.09	Annually
WASTE HAULER PERMIT	\$25	22.03	Annually
CHAPTER 14, 15, 16 - BUILDING CODE			
RESIDENTIAL (R-1):			
NEW CONSTRUCTION	\$1,200.00	14, 17.23	Flat Fee
REMODELING, ADDITIONS, ACCESSORY BUILDINGS	\$15/\$1,000 of the valuation of work (min. charge \$175)	14.05, 14.07, 14.08	
MAINTENANCE - REROOFING, WINDOW REPLACEMENT, SIDING REPLACEMENT, DECKS, PORCHES, PATIOS, ETC.	\$60.00	14.07, 17.20	Flat Fee
ELECTRICAL, PLUMBING, AND HVAC	\$15/\$1,000 of the valuation of work (min. charge \$125)	14.17, 15, 16	
PERMANENT SWIMMING POOL (PER POOL) INCLUDES FENCE	\$100.00	14.09, 17.20(7)	Flat Fee
MULTI FAMILY (R-2 & R-3):			
NEW CONSTRUCTION	\$20/\$1,000 of the valuation of work (min. charge \$500)	14, 17.24, 17.25	
DUPLEXES	\$1,000.00	14, 15, 16, 17.24	Flat Fee
REMODELING, ADDITIONS, ACCESSORY BUILDINGS	\$20/\$1,000 of the valuation of work (min. charge \$175)	14.05, 14.07, 14.08, 15, 16	

MAINTENANCE - REROOFING, WINDOW REPLACEMENT, SIDING REPLACEMENT, DECKS, PORCHES, PATIOS, ETC.	\$20/\$1,000 of the valuation of work (min. charge \$175)	14.07, 17.20	
ELECTRICAL, PLUMBING, AND HVAC	\$20/\$1,000 of the valuation of work (min. charge \$175)	15, 16	
PERMANENT SWIMMING POOL (PER POOL) INCLUDES FENCE	\$175.00	14.09, 17.20(7)	Flat Fee
<u>COMMERCIAL, SRO I, SRO II, INDUSTRIAL:</u>			
NEW CONSTRUCTION	\$20/\$1,000 of the valuation of work (min. charge \$250)	14, 17. 26, 17.27, 17.28, 17.29	
REMODELING, ADDITIONS, ACCESSORY BUILDINGS	\$20/\$1,000 of the valuation of work (min. charge \$175)	14.05, 14.07, 14.08	
MAINTENANCE - REROOFING, WINDOW REPLACEMENT, SIDING REPLACEMENT, DECKS, PORCHES, PATIOS, ETC.	\$20/\$1,000 of the valuation of work (min. charge \$175)	14.07, 17.20	
ELECTRICAL, PLUMBING, AND HVAC	\$20/\$1,000 of the valuation of work (min. charge \$175)	14.05(13), 15, 16	
PERMANENT SWIMMING POOL (PER POOL) INCLUDES FENCE	\$175.00	14.09, 17.20(7)	Flat Fee
<u>OTHER:</u>			
STATE SEAL (ONE PER RESIDENCE)	\$35.00	---	Flat Fee
CERTIFICATE OF OCCUPANCY/COMPLETION	\$125.00	14.06	Flat Fee
RAZE & DEMOLITION	\$125.00	14.12	Flat Fee
SPECIAL INSPECTIONS	At Cost	14.05	
MOVING PERMIT	\$75.00	8.08, 14.13	Flat Fee
DECK PERMIT	\$150	14.05(1); 17.20(8)	Fee not collected if a General Building Permit is applied for at the same. Only one (building permit) fee will be collected then.
FENCE PERMIT	\$60	14.05(1); 14.09(4); 17.20(6); 17.20(11)(C)	
STORMWATER PLAN REVIEW	PER ENGINEER'S ACTUAL COSTS TO REVIEW	14.24 - 14.29; 18.08(10)	

EROSION CONTROL PLAN REVIEW	\$250 - FOR ONLY MAJOR LAND DISTURBANCE ACTIVITIES	14.24 - 14.29	
LAND DISTURBANCE - MINOR	\$50*	14.32	Fee not collected if a Building Permit is applied for at the same. Only one (building permit) fee will be collected then.
LAND DISTURBANCE - MAJOR	\$100	14.32	
EARLY START FOR FOOTINGS/FOUNDATION	\$150 - EXCLUDING R-1, R-2, R-3 ZONES		Currently non-enforceable until the Ordinance is updated with proper language.
APPEAL OF MINOR LAND DISTURBING ACTIVITIES	\$25	14.35(1)	
APPEAL OF MAJOR LAND DISTURBING ACTIVITIES	\$300	14.35(1)	
CITIZEN APPEAL OF VILLAGE ENFORCEMENT OF THE CODE	\$300	14.35(1)(B)	
CHAPTER 17 - ZONING CODE			
BUILDING DESIGN FEE	\$50	17.38	Applies to all new construction, exterior remodeling or expansion of buildings in the Village except single-family and two-family uses.
ZONING CHANGES OR AMENDMENTS	\$275	17.13	
AMENDMENT TO THE COMPREHENSIVE PLAN	\$500	17.13	
CONDITIONAL USE PERMIT	\$250 FOR R-1 ONLY; \$350 FOR ALL OTHER ZONING	17.14; 17.23 - 17.31	
VARIANCE PERMIT (INCLUDES ZONING BOARD OF APPEALS MEETINGS UNTIL VARIANCE IS APPROVED OR DECLINED)	\$500	17.15	
SIGN PERMIT (PER INDIVIDUAL SIGN)	75 (EACH)	14.11; 17.33	
LAND USE PERMIT TO DEVELOP IN THE FLOOD PLAIN	\$150	17.61 - 17.70	

ANNEXATION/DETACHMENT	\$300 PER PETITION	17 (RESOLUTION 18-09)	
REQUEST FOR SITE PLAN REVIEW	PER ENGINEER'S ACTUAL COSTS TO REVIEW	17	
WIND ENERGY	\$250	17.37	
CHAPTER 18 - SUBDIVISION AND PLATTING			
CERTIFIED SURVEY MAP	\$300	18.06	
SUBDIVISION/PRELIMINARY PLAT REVIEW	\$500 PLUS ENGINEERING AND LEGAL FEES**	17.22; 17.34; 18.04; 18.07; 18.10(2)(d)1	A Developer's agreement will need to be signed and escrow fee paid (\$1,000 - \$5,000 depending on size of development) to cover both preliminary and final reviews.
SUBDIVISION/FINAL PLAT REVIEW	\$500 PLUS ENGINEERING AND LEGAL FEES**	17.22; 17.34; 18.05; 18.07; 18.10(2)(e)1	A Developer's agreement will need to be signed and escrow fee paid (\$1,000 - \$5,000 depending on size of development) to cover both preliminary and final reviews.
SATELLITE DISHES, RADIO, TV & COMMUNICATION TOWERS/ANTENNA	\$50	17.36	
Other			
WATER/SEWER SHUT-OFF FEE	\$35		
AFTER HOURS WATER/SEWER SHUT-OFF FEE	\$50		
NON-SUFFICIENT FUNDS FEE	\$25		
PARK SHELTER RESERVATION FEE	\$55		
SPECIAL MEETINGS CALLED - PLAN COMMISSION OR VILLAGE BOARD	\$350		

NOTE: 1. If a specific activity is not listed above, there still may be zoning requirements in the ordinance and it may require a non-specific permit.

2. Review your parcel's zoning and ensure that the parcels is or not in the Highway Corridor Overlay District

Last Updated: 6/17/19