

Village of West Baraboo
500 Cedar Street Baraboo, WI 53913
Phone: (608) 356-2516 Fax: (608) 356-2441
villageofwestbaraboo.com

Carol Cox, Deputy Clerk/Treasurer

Robert DeMars, Director of Public Works

VILLAGE OF WEST BARABOO POSITION DESCRIPTION

Position Title: Public Works Laborer

Reports To: Director of Public Works

Wage Rate: Depending on Qualifications

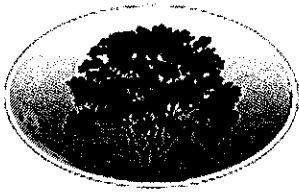
Hours: 40 hours per week, Monday-Friday 7:00am – 3:30pm with one-half hour unpaid lunch, overtime as necessary

Job Duties: The public works laborer performs semi-skilled work in the maintenance and construction of the Village streets and maintenance of the Village's water and sewer system. The type of work which is performed includes, but is not limited to, the following:

Repair and maintain streets, sidewalks, curbs and catch basins
Paint markings on streets, curbs, and parking spaces
Plow, salt, clean and sand roads
Facilitate traffic control (flagging, etc.)
Plant, prune and remove trees and brush
Perform routine maintenance on equipment and vehicles
Perform routine building maintenance
Fabricate, repair, maintain and install traffic and pedestrian signage
Perform water operator and sewer worker duties (test and treat Village water supply, operate and maintain system equipment and read meters)
Maintain parks and commons spaces, including mowing and opening and closing areas

Job Criteria:

- Hold a high school diploma or an equivalent degree
- Hold a State of Wisconsin Commercial driver's license
- Hold or obtain within one year of employment a State of Wisconsin Department of Natural Resources Water Supply Operator's Certificate (Distribution Grate T followed by DNR Groundwater Certification)
- Be able to lift 75 to 100 pounds occasionally and 50 to 75 pounds frequently and be able to frequently stand, bend, twist, climb, squat, drive, and reach, use hands for repetitive movements, lift and walk



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- Be able to operate light to heavy vehicles and equipment used in the job, including trucks, street sweeper, and power pneumatic and other tools
- Be able to work in adverse weather conditions
- Knowledge of and demonstrated experience in the methods, tools, materials, safety rules and practices and equipment used in the maintenance and construction activities
- Ability to follow oral and written instructions
- Ability to interact appropriately with co-employees and the general public
- Ability to use independent judgment to accomplish tasks

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