

PLAN COMMISSION - MINUTES

January 7th, 2021

At 6:00 p.m. Clerk/Treasurer Mergen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Patricia Witter, Don Larson, Gary Kowalke, Dennis Parsons, Dean Bothell

Others Present: Owen Mergen, Julia Potter (Virtual), Matt Morrow, Jeremiah Conley

Absent: Jake Beard

The Pledge of Allegiance was recited

Clerk/Treasurer Owen Mergen introduced a new Plan Commission member, Dean Bothell. Dean spoke to the Commission regarding his experience and desire to serve on the Commission.

Moved by Larson, second by Allen, to nominate Gary Kowalke as the Plan Commission Chair.

- Aye – 6
- Nay – 0
- Motion Carried

Moved by Allen, second by Larson, to adopt the agenda as posted

- Aye – 6
- Nay – 0
- Motion Carried

Moved by Allen, second by Larson, to adopt the minutes of the November 11th, 2020 Plan Commission meeting.

- Aye – 6
- Nay – 0
- Motion Carried

REPORTS:

- A. Zoning Update: Matt Morrow presented the January Zoning Report and briefed the Commission on items included therein.
- B. Village Board Update: Jim Allen informed the Commission of some recent content discussed at Board meetings, including the hiring of Deputy Clerk/Treasurer Traci Stanford, a proposed development by Bryce Rudisill and well house pump upgrades.
- C. Village Attorney Update: Atty. Julia Potter informed the Commission of upcoming revisions to our sign ordinance, recently passed changes to vendor ordinances & the commitment of the Chamber of Commerce to renewing the current Room Tax Agreement.
- D. The Economic Development/Tourism Commission Update: Gary Kowalke provided an update on the West Baraboo welcome sign installation. DPW Conley provided an update regarding the future renovations of the roundabouts at the HWY 12 bypass exit.

NEW BUSINESS:

- A. Clerk/Treasurer Mergen informed the Commission of the Boards desire to partner with MSA in order to create a Master Plan for the Village of West Baraboo Village Forest, as well as updating the Comprehensive Outdoor Recreation plan.

OLD BUSINESS:

- A. Matt Morrow provided information about recent letters sent by the Village to U-haul, addressing multiple ordinance violations. He expressed their willingness to make the requested corrections and the ways in which the corrections will be monitored and enforced.
- B. The Commission had extensive discussions regarding the proposed development by Bryce Rudisill. Conversation included barriers to development such as billing for legal and engineering services provided by the Village, the potential to amend TIF 3 to include the parcel and the desires of the Village regarding uses for the proposed development location. Allen provided information about potential development resources that would be used by Bryce Rudisill, including Sauk County Development Commission. Moved by Kowalke, second by Larson, to recommend to the Full Board that they pursue the possibility of amending TIF 3 to include the parcel located at the South West corner of the intersection of Terrytown Road & Connie Road.
 - o Aye – 6
 - o Nay – 0
 - o Motion Carried

Adjourn: At 7:21 p.m. it was moved to adjourn by Parsons, Second by Larson.

- Aye – 6
- Nay – 0
- Motion Carried

Respectfully submitted,
Owen Mergen, Clerk/Treasurer