

PLAN COMMISSION - MINUTES

March 4th, 2021

At 6:00 p.m. Clerk/Treasurer Mergen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Patricia Witter, Don Larson, Dennis Parsons, Dean Bothell, Jake Beard

Others Present: Owen Mergen, Julia Potter (Virtual), Matt Morrow, Brian Goodman (Virtual)

Absent: Gary Kowalke

The Pledge of Allegiance was recited

Motion by Beard, second by Larson, to nominate James Allen as the temporary chair of the Plan Commission, in the absence of Gary Kowalke. Motion Carried.

Moved by Larson, second by Bothell, to adopt the agenda as posted

- Aye – 6
- Nay – 0
- Motion Carried

Moved by Larson, second by Witter, to adopt the minutes of the February 8th, 2021 Plan Commission meeting.

- Aye – 6
- Nay – 0
- Motion Carried

REPORTS:

- A. Zoning Update: Matt Morrow provided a general update regarding the current zoning report, including updates on Log Lodge razing, specifically regarding the expectations of the village, including the owner acquiring the proper permits for razing a structure and disposal of materials.
- B. Village Board Update: Jim Allen provided information to the Commission regarding the 2021 re-assessment of property taxes for the Village of West Baraboo. Questions were asked about how this will affect property taxes, to which Atty. Julia Potter responded.
- C. Village Attorney Update: Atty. Julia Potter shared information with the Commission regarding the proposed Variance request by Larry Hill of West Hill Developments, to draw new parcel boundaries within his properties and the buffer zone requirements included.
- D. The Economic Development/Tourism Commission Update: Don Larson updated the Commission on recent actions by the Economic Development/Tourism Commission. Topics mostly included the proposed reconstruction of Hwy 33. He shared concerns regarding reducing the Highway to 3 lanes. The Commission had considerable discussion about how it will affect traffic patterns within the Village. Larson shared that he had a recent conversation with state representative Dave Considine and how, in his experience, getting the state involved can have significant influence in these types of decisions.

NEW BUSINESS:

- A. The Plan Commission discussed proposed revisions to Sections 17.33 and 12.075(4) of the Code of Ordinances relating to signs. Discussion focused primarily on signs on property that is adjacent to Highway 12, and on the display of temporary signs before an election. Attorney Brian Goodman will provide a draft of the proposed revisions for further discussion and potential recommendation to the Village Board at the April Plan Commission meeting.
- B. Clerk/Treasurer Mergen shared an update with the commission regarding the proposed development at parcel 002-0827-1200 & 191-0002-30610. He shared the annexation of a neighboring parcel has been with the Department of Administration and Village Engineer, Matt Morrow, has been working with the developer to identify preliminary requirements to be compliant with Village Ordinances.

Adjourn: At 7:57 p.m. it was moved to adjourn by Parsons, Second by Larson.

- Aye – 6
- Nay – 0
- Motion Carried

Respectfully submitted,
Owen Mergen, Clerk/Treasurer