

## PLAN COMMISSION - MINUTES

May 6<sup>th</sup>, 2021

At 6:00 p.m. Clerk/Treasurer Mergen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Patricia Witter, Don Larson, Dennis Parsons, Robert Neilson

Others Present: Owen Mergen, Matt Morrow, Tom Greve, Norb Moy, Julia Potter

Absent: Jake Beard, Gary Kowalke

The Pledge of Allegiance was recited

Moved by Larson, second by Allen, to adopt the agenda as posted. Motion Carried

Moved by Parsons, second by Witter to adopt the minutes of the April 1<sup>st</sup>, 2021 Plan Commission meeting. Motion Carried

Larson nominated Jim Allen to serve as Plan Commission Chair. Motion Carried.

### REPORTS:

- A. Zoning Update: Matt Morrow and Owen Mergen provided updates about items listed in the May 2020 Zoning Report, including:
  - Updates to progress being made to raze Log Lodge Motel, located at parcels 191-0009-00000 & 191-0015-00000. Jim Allen expressed concerns regarding the danger of having an unprotected, open pit at the Log Lodge Motel.
  - Status of nuisances and other ordinance violations listed in Zoning Report.
- B. Village Board Update: N/A
- C. Village Attorney Update: Attorney Julia Potter updated the Commission about the status of sign code revisions and updates to the Village's electrical and building codes.
- D. Economic Development/Tourism Commission Update: Don Larson provided a brief update about future agenda items and requested that the Village attempt to get a representative to present to the Commission information about the upcoming HWY 33 reconstruction and give members an opportunity to share their feedback. Matt Morrow shared information about upcoming public input meetings regarding the topic.

### NEW BUSINESS:

- A. Robert Neilson introduced himself to the Commission as its newest member.
- B. Motion by Larson, second by parsons, to recommend to the Village Board that it approve the CSM application submitted by Larson Family Real Estate LLP for parcel 191-0092-11000 located at 315 W. Pine Street, Baraboo, WI 53913, subject to the conditions set out in the Village Engineer's memo dated April 29, 2021.
  - o Aye – 5
  - o Nay – 0
  - o Motion Carried
- C. Motion by Larson, second by Parsons to recommend to the Village Board that the property described in the annexation petition submitted by Cornerstone Village, LLC (approximately .87 acres located in the Town of Baraboo off of Highway BD, Tax Parcel No. 002-0827-12000) not be annexed to the Village at this time. Motion Carried.
- D. Motion by Larson, second by Nelson to recommend to the Village Board that, if the property described above is annexed against the recommendation of the Plan Commission, that it be annexed without a temporary zoning classification. Motion Carried.

### OLD BUSINESS:

- A. Matt Morrow provided an update regarding the request by Wayne and Janice Pivotto Living Trust for a special exception and extraterritorial Plat review for the Plat of Pivotto Acres (Tax Parcel No. 002-0820-11000 on Fox Hill Rd), including future public hearings required and timelines. No action taken.

Adjourn: At 6:57 p.m., it was moved by Larson, second by Witter, to adjourn. Motion Carried.

Respectfully submitted,  
Owen Mergen, Clerk/Treasurer