

PLAN COMMISSION - MINUTES

June 3rd, 2021

At 6:00 p.m. Chairperson Jim Allen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Patricia Witter, Don Larson, Robert Neilson, Jake Beard

Others Present: Owen Mergen, Matt Morrow, Julia Potter, Wayne Pivotto

Absent: Dennis Parsons, Gary Kowalke

The Pledge of Allegiance was recited

Moved by Beard, second by Larson, to adopt the agenda as posted. Motion Carried

Moved by Beard, second by Larson, to adopt the minutes of the May 6th, 2021 Plan Commission meeting, pending a correction to a motion by Jake Beard. Motion Carried

ZONING UPDATE: Matt Morrow provided an update regarding Zoning issues within the Village.

VILLAGE BOARD UPDATE: Jake Beard and Jim Allen provided an update of recent Village Board activity, including a recent CSM application for Slumberland, PID 191-0092-11000.

ECONOMIC TOURISM/TOURISM UPDATE: Don Larson and Gary Kowalke shared information about recent considerations to improve the roundabouts at the HWY 12 bypass.

NEW BUSINESS:

1. Pivotto Acres Extraterritorial Plat

- a. Conducted public hearing regarding application by Wayne and Janice Pivotto Living Trust for a special exception from West Baraboo Subdivision Code Section 18.02(8)(a)(2) to reduce the required minimum lot size of Lot 1 of the proposed Plat of Pivotto Acres (part of tax parcel 002-0820-11000) from 35 acres for land zoned Ag in the Village's Extraterritorial Plat Approval Jurisdiction to 4.25 acres. The property is located at S4195 Fox Hill Road in the Town of Baraboo, WI.
 - i. Moved by Beard, second by Witter, to recommend to the Village Board approval of the special exception request for the reasons stated on the record and contained in the memo dated June 1, 2021 provided by Matt Morrow of MSA.
 - Aye – 5
 - Nay – 0
 - Motion Carried
- b. Make a recommendation to the Village Board regarding approval of the proposed Plat of Pivotto Acres for property owned by Wayne and Janice Pivotto Living Trust located at S4195 Fox Hill Road in the Town of Baraboo, PIN 002-0820-11000 (extraterritorial review only).
 - i. Moved by Beard, second by Larson, to recommend to Village Board approval of the proposed Plat of Pivotto Acres, subject to the three conditions referenced in the memo dated June 1, 2021 provided by Matt Morrow of MSA (except that “.048 acres” in the first condition should read “4.25 acres”).
 - Aye – 5

- Nay – 0
 - Motion Carried
2. Proposed Zoning Code Amendments – Section 17.33
- a. Conducted public hearing regarding proposed amendments to Village Zoning Code Section 17.33 as set forth in Village Board Resolution 21-01. Proposed amendments are related to the regulations of signs. Moved by Larson, second by Beard, to recommend approval of proposed amendments to the Village Board.
 - Aye – 5
 - Nay – 0
 - Motion Carried
3. Matt Morrow and Owen Mergen presented general information regarding applications submitted by Brian Pierce or 527 Linn Street, Baraboo, WI 53913, for potential variance requests.

Adjourn: At 7:25p.m., it was moved by Nielson, second by Witter, to adjourn. Motion Carried.

Respectfully submitted,
Owen Mergen, Clerk/Treasurer