

FINANCE/PERSONNEL MINUTES

May 12th, 2022

At 6:00 p.m. Chairperson Arndt called the meeting to order and noted compliance with the open meetings law.

Members Present: Allen, Arndt, Bauman

Members Absent: None

Others Present: Owen Mergen, Jeremiah Conley, Raine Gardner

Moved by Allen, second by Bauman, to adopt the agenda as posted. Motion carried unanimously.

Moved by Bauman, second by Allen, to adopt the minutes of the April 13th, 2022 Special Finance/Personnel Committee meeting. Motion carried unanimously.

Moved by Allen, second by Bauman, to adopt the minutes of the April 14th, 2022 Finance/Personnel Committee meeting. Motion carried unanimously.

Following an information presentation by Raine Gardner, it was moved by Allen, second by Bauman, to recommend to the full board that the Village of West Baraboo enter into a Professional Service Agreement with MSA for the development of the Village Forest, Phase 1, authorizing an expense up to \$281,000, following a legal review and modification to the project schedule. Motion carried unanimously.

At 6:24 p.m., it was moved by Allen, second by Bauman, to enter closed session under Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee under which the governmental body has jurisdiction or exercises responsibility, in particular to update the Committee on a personnel matter. Motion carried unanimously.

Mergen and Conley left the meeting for the duration of the closed session.

At 6:45 p.m., it was moved by Allen, second by Bauman, to return to open session. Motion carried unanimously.

It was moved by Allen, second by Bauman, to recommend approval of an expense of up to \$2000 for the purchase of office equipment to create an additional work station, to be used by the Building Inspector and/or additional office staff. Motion carried unanimously.

Moved by Bauman, second by Allen, to recommend approval of an expense up to \$10,000 for the execution of an archeological survey of the entire Village forest site, to be conducted by Archaeological Consulting and Services. Motion carried unanimously.

Moved by Bauman, second by Allen, to recommend approval of all monthly expenditures. Motion carried unanimously.

At 6:50 p.m., it was moved by Allen, second by Bauman, to adjourn. Motion carried unanimously.

Respectfully submitted,
Owen Mergen, Clerk/Treasurer