

FULL BOARD - MINUTES

May 12th, 2022

At 7:00 p.m. Chairman Arndt called the meeting to order and noted compliance with the open meetings law.

Present: Arndt, Bowers, Allen, Bauman, Bothell, Bulin, Mohar (Joined via Video at 7:09 p.m.)

Others Present: Owen Mergen, Raine Gardner, Julia Potter, Jeremiah Conley, Robert DeMars

Absent: Beard

Public Present: Tammy Kaufner, Jeff Kaufner, Elgin Bulin

The Pledge of Allegiance was recited

Moved by Bowers, second by Bothell, to adopt the agenda. Motion carried unanimously.

Moved by Bothell, second by Bauman, to adopt the minutes of the April 14th, 2022 Full Board meeting. Motion carried unanimously.

Clerk/Treasurer Mergen provided an update regarding zoning concerns within the Village of West Baraboo.

Raine Gardner of MSA provided a presentation about a professional service agreement that details the next phases of developing the Village Forest and details of the anticipated timeline. Moved by Allen, second by Bowers, to enter into a professional service agreement with MSA for development of the Village Forest, Phase 1. Services include engineering, design, bidding and other associated activities, an expense of up to \$281,000. Motion carried unanimously.

Robert DeMars provided a presentation regarding a proposal from Mathy Construction to sell to the Village of West Baraboo approximately 3.2 acres containing a retention basin off of Terrytown Road, part of PIN 191-0003-02201, for a price of \$87,854.

At 7:27 p.m., it was moved by Mohar, second by Bowers, to move into closed session under Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, to discuss a proposal from Mathy Construction to sell to the Village approximately 3.2 acres containing a retention basin off of Terrytown Road, part of PIN 191-0003-02201 and under Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in particular to update the Board on a personnel matter. Motion carried unanimously.

All present left the closed session, except board members, Mergen, Conley and Potter.

Mergen and Conley left the closed session at 7:48 p.m. Mergen returned to the closed session from 7:49 p.m. to 7:51 p.m.

At 8:26 p.m., it was moved by Allen, second by Bauman, to return to open session. Motion carried unanimously.

Moved by Bowers, second by Allen, to not pursue the purchase of any portion of the Mathy Construction property located at PIN 191-0003-02201 at this time. Motion carried unanimously.

Moved by Bauman, second by Bowers, to approve CSM application, submitted by Erica L. Crump, regarding 506 Tyler Avenue, Baraboo, WI 53913 (PID# 191-0436-00000 & 191-435-00000). Motion carried unanimously.

Moved by Allen, second by Bauman, to adopt Ordinance 22-1 Adopting Amendments to Chapter 17 Regarding Towing Services. Motion carried unanimously.

Moved by Bothell, second by Allen, to approve an expense of up to \$10,000, payable to Archaeological Consulting and Services, for the purpose of conducting an archaeological survey on the entire site of the Village Forest. Motion carried unanimously.

Moved by Bauman, second by Bowers, to approve an expense of up to \$2000 for the purchase of office equipment to create an additional work station, to be used by the Building Inspector and/or additional office staff. Motion carried unanimously.

Moved by Allen, second by Bothell, to approve all monthly expenditures. Motion carried unanimously.

DPW Jeremiah Conley provided a report to the Board regarding activities by the Public Works department for the month prior.

Bowers informed the Board that the Chamber of Commerce has finished publication and distribution of a new visitors guide. Mergen informed the Board of a recent visit to the Baraboo Chamber by the Heart of Wisconsin organization where Mergen attended and participated in a roundtable discussion.

Bowers noted that there is currently no Co-Chair for the Baraboo Acts Coalition and that there is a meeting next week. He also noted that the Coalition meets the third Wednesday of the Month at 4:00 p.m.

Arndt noted that the Ambulance Commission will be holding a closed session meeting the following week.

Mergen noted that Newsletters were sent successfully to all addresses in the Village. Arndt, noted that he recently attended the Wisconsin Rural Partners Conference.

At 9:02 p.m., it was moved by Bauman, second by Bothell, to adjourn. Motion carried unanimously.

Respectfully submitted,
Owen Mergen, Clerk/Treasurer