

FULL BOARD - MINUTES
April 13, 2023

At 7:00 p.m. President Arndt called the meeting to order and noted compliance with the open meetings law.

Present: Arndt, Allen, Bauman, Beard, Bothell, Bowers

Others present: William Clary, Nicole Kruschel, Jeremy Peach, Brad Stuczynski, Eric Hagen, Traci Stanford, Kathy Klein (Sanford), Heather Skelton, Andrew Wager, Max Buckner, Leah Gaffney, Tony Tomashek, Andy Edlund, Pat Witter, Jackie Agnew, Caden Agnew, Scott Alexander, Elgin Bulin, Matthew Timmons, John Bennin

Absent: Mohar

The pledge of allegiance was recited.

Moved by Bowers, second by Bothell, to adopt the agenda as posted. Motion carried.

Moved by Allen, second by Bothell to adopt the minutes of the March 9, 2023, Full Board meeting. Motion carried.

Public Hearing regarding proposed application for Community Development Block Grant (CDBG) Public Facilities (PF) program funds – MSA, by Nicole Kruschel. See attached minutes marked as Attachment “A”. Moved by Bowers, second by Allen to approve Resolution No. 23-2 regarding STH 33/Linn Street Improvement Project CDBG.

Moved by Bowers, second by Bauman to approve the Village Forest Park Project - Phase 3 Pay Application (\$100,023.51) for M Jolma. Motion carried.

Moved by Allen, second by Bothell to approve Village Forest Park Project - Phase 2, Pay Application (\$35,525) for All American Lumber. Motion carried.

Moved by Allen, second by Bothell to approve the WDNR Stewardship Grant Resolution No. 23-3. Motion carried.

Moved by Bowers, second by Allen to approve WisDOT Transportation Alternatives Program Resolution No. 23-4. Motion carried.

Consideration of WisDOT Release of Rights for Village utilities as part of the STH 33 Reconstruction project was tabled.

Leah Gaffney with Baker Tilly spoke to the Board about the completion of the 2022 Audit. The audit was standard and was completed in the standard time frame.

Moved by Bauman, second by Allen to approve the Village of West Baraboo entering into the Backup Water Service Agreement with the City of Baraboo. Motion carried.

Moved by Bothell, second by Beard to approve the Village of West Baraboo entering into the Sewerage Service Agreement with the City of Baraboo. Motion carried.

Motion by Allen, second by Bowers to move forward with the Mathy Construction property of 3.28 acres located on Terrytown Road with Eric Hagen's points addressed. See attached notes marked as Attachment "B". Motion carried.

Motion by Bowers, second by Beard to confirm and approve appointment of Kathy (Klein) Sanford as the Code Enforcement Officer for the Village of West Baraboo. Motion carried.

Motion by Bauman, second by Bothell to approve the Village Attorney, Eric Hagen, work with Code Enforcement, Kathy Sanford, on a plan to allow chickens within the Village. Motion carried.

U-Haul site regulations and non-compliance will be placed on the May 11, 2023, agenda for further discussion.

At 8:52 p.m. it was moved by Bowers, second by Allen to move into closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) for purposes of conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the Village is or is likely to become involved; specifically relating to U-Haul site regulations and non-compliance. Roll call vote. Aye – 6 (Allen, Bauman, Arndt, Bowers, Beard, Bothell)
Nay – 0
Motion carried.

At 9:12 p.m. it was moved by Bowers, second by Allen to return to open session. Motion carried.

At 9:13 p.m. it was moved by Bothell, second by Bowers to move into closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) for purposes of discussing employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically for the purposes of conducting a performance evaluation and discussing employment compensation for the Deputy Clerk/Treasurer. Roll call vote. Aye – 6 (Allen, Bauman, Arndt, Bowers, Beard, Bothell)
Nay – 0
Motion carried.

At 9:18 p.m. it was moved by Allen, second by Bothell to return to open session. Motion carried.

Motion by Bowers, second by Bauman to recommend the Village Board approve a wage increase of 3% for Deputy Clerk/Treasurer, Melissa Ryan. Motion carried.

Motion by Allen, second by Bothell to approve the monthly expenditures. Motion carried.

Public Works Activity Report: Clary reported the leaf vac is out, brush pick-up is happening, the parks are ready to open and the grass was thatched and there are no water leaks at the parks. The water main was also connected at the Village Forest Park.

At 9:32 p.m., it was moved by Bothell, second by Bauman, to adjourn. Motion carried.

Respectfully submitted,
Traci Stanford, Clerk/Treasurer