

PLAN COMMISSION - MINUTES

August 1, 2024

At 6:00 p.m. Chairperson Allen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Don Larson, Patricia Witter, Doug Hill, Dean Bothell, Claire Barnett

Others Present: Melissa Ryan, Bill Clary, Jeff Thelen, Julia Potter, David Mitchell

Absent: Gary Kowalke

The Pledge of Allegiance was recited.

Moved by Larson, second by Bothell, to adopt the agenda as posted. Motion carried.

Moved by Witter, second by Larson, to adopt the minutes of the July 2, 2024, Plan Commission meeting. Motion carried unanimously.

Jeff Thelen gave the commission a zoning update.

Dean Bothell gave the commission a Village Board update.

At 6:08p.m. a public hearing was conducted regarding amendments to Section 17.28 of the Village Code regarding conditional uses in the commercial district set out in Village Board Resolution 24-11. No members of the public appeared to speak for or against the amendments.

Moved by Barnett, second by Hill to recommend to the Village Board final adoption of the amendments set out in Village Board Resolution 24-11 regarding conditional uses in the commercial district. Motion carried unanimously.

The Commission reviewed and discussed the application for a rezoning submitted by D. Mitchell LLC and the review memo prepared by Mr. Thelen. Mr. Mitchell and Mr. Thelen answered questions from the Commission regarding the application. Motion by Hill, second by Bothell, to recommend to the Village Board adopt an amendment to the zoning code to rezone the western 0.2 acres of land located at 150 Shaw Street (Lot 1 of proposed certified survey map) from R-1 to R-2.

The commission discussed potential revisions to the standard agenda language relating to public comments at Plan Commission meetings. Motion by Hill, second by Larson, to keep the agenda language as-is and enforce the rule consistently. Motion carried unanimously.

At 6:34 p.m., it was moved by Hill, second by Larson to adjourn. Motion carried unanimously.

Respectfully submitted,
Melissa Ryan, Clerk/Treasurer