

**FULL BOARD - MINUTES**  
**September 12, 2024**

At 7:01 p.m. President Arndt called the meeting to order and noted compliance with the open meetings law.

Present: Arndt, Bothell, Allen, Bowers, Mohar, Vlcek

Others present: Melissa Ryan, Jason Goll, Brad Stuczynski, Eric Hagen, Jeff Thelen, Dave Mitchell, Rob Nelson

Absent: Beard

The pledge of allegiance was recited.

Moved by Allen, second by Bowers, to adopt the agenda as posted. Motion carried unanimously.

Moved by Bothell, second by Vlcek, to adopt the minutes of the August 8, 2024, Full Board meeting. Motion carried unanimously.

Jeff Thelen provided a zoning update.

Brad Stuczynski provided a projects update.

Dave Mitchell withdrew his applications for special exceptions from Section 17.24(6)(a)/17.23(6)(a) of the Municipal Code of West Baraboo to decrease the minimum lot size required for a two-family dwelling to 8,602 square feet and from Section 17.24(8)(a)/17.23(8)(a) of the Municipal Code of West Baraboo to increase the maximum lot coverage for a principal building to 44% in connection with a proposed certified survey map dividing property located at 150 Shaw St. (PIN 191-0363-00000), proposed two-lot certified survey map dividing property owned by D. Mitchell LLC located at 150 Shaw St. (PIN 191-0363-00000), and to rezone the western 8,602 square feet of 150 Shaw St. (PIN 191-0363-00000) from R-1 single-family residential to R-2 two-family residential. No action was taken by the Board.

Motion by Allen, second by Bowers to approve the proposed two-lot certified survey map of property owned by the William E & Margery A Ramsey Living Trust at S4339 Fox Hill Circle: PIN 002-0846-00000 subject to the conditions set out in the Zoning Administrator's memo dated 8/29/2024. Motion carried unanimously.

Moved by Mohar, second by Vlcek for Trustee Bowers to participate in discussions about a possible spur of The Great Sauk Trail through the Village of West Baraboo.

Moved by Bowers, second by Bothell, to approve a Memorandum of Understanding between the City of Baraboo and the Village of West Baraboo to foster improved and efficient taxi service within the community for a 2-year period. Motion carried unanimously.

Motion by Allen, second by Bowers to appoint Bill Clary to be the Local Representative for the Sauk County Hazards Mitigation Plan Update. Motion carried unanimously.

Moved by Mohar, second by Vlcek to adopt Resolution 24-15 Amending the Village of West Baraboo Fee Schedule. Motion carried unanimously.

Moved by Bowers, second by Bothell, to approve DL Gasser Construction pay application #1 (Final) (\$267,314.56). Motion carried unanimously.

Moved by Allen, second by Bothell, to approve using FairHarbor for park shelter reservations. Motion carried unanimously.

At 8:10 p.m. it was moved by Mohar, second by Allen to move into closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) for purposes of discussing employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically for the purposes of conducting a performance evaluation and discussing employment compensation for the Clerk/Treasurer and Deputy Clerk/Treasurer. Roll Call Vote.

Aye – 6 (Mohar, Bothell, Allen, Arndt, Vlcek, Bowers)

Nay – 0

At 8:17 p.m. it was moved by Bowers, second by Allen to return to open session. Motion carried unanimously.

Moved by Bothell, second by Vlcek to recommend the Village Board approve the items discussed in closed session. Motion carried unanimously.

Moved by Allen, second by Mohar, to approve all monthly expenditures. Motion carried unanimously.

At 8:25 p.m., it was moved by Vlcek, second by Bothell, to adjourn. Motion carried unanimously.

Respectfully submitted,  
Melissa Ryan, Clerk/Treasurer