

PLAN COMMISSION - MINUTES

March 6, 2025

At 6:00 p.m. Chairperson Allen called the meeting to order and noted compliance with the open meetings law.

Present: Jim Allen, Don Larson, Patricia Witter, Dean Bothell, Doug Hill, Dave Bauman

Others Present: Melissa Ryan, Bill Clary, Jeff Thelen, Julia Potter, Kathy Klein, Vanessa Abou Harb, John F. Rick, Mary Arndt, Anna Gingras, Jim Gingras, Cheri Hipenbecker

Absent: Claire Barnett

The Pledge of Allegiance was recited.

Moved by Bothell, second by Larson, to adopt the agenda as posted. Motion carried.

Moved by Larson, second by Hill, to adopt the minutes of the February 6, 2025, Plan Commission meeting. Motion carried unanimously.

Jeff Thelen gave the Commission a zoning update.

Dean Bothell gave the Commission a Village Board update.

Jim Gingras introduced himself to the commission. He and his wife are under contract to purchase 830 W Pine Street. He provided a brief history of the property. He provided an overview of his current plans for 830 W Pine Street. He detailed his vision for the property, outlining his proposed developments and changes. Jim addressed various questions from the commission, providing clarification and insights as needed.

The Comprehensive Plan kick-off began with an introduction of Vanessa Abou Harb, a planner from MSA Professional Services. She provided an overview of the Comprehensive Plan, explaining its purpose and importance. Vanessa then detailed the plan's content, highlighting the nine key elements outlined in the Comprehensive Plan Law. Additionally, she presented a timeline for the plan's completion, ensuring that everyone was informed about when key topics will be discussed. Vanessa then went through the proposed community survey question by question, making changes based on the recommendations provided by the commission. She carefully addressed each suggestion ensuring the survey will reflect the commission's input and align with the goals of the Comprehensive Plan. The Commission members requested a copy of the updated survey prior to its release, so that they can review the final version before it is distributed to the community.

At 7:31 p.m., it was moved by Hill, second by Larson to adjourn. Motion carried unanimously.

Respectfully submitted,
Melissa Ryan, Clerk/Treasurer